

**Wedding Services provided  
by Rev. Stephen Prokop  
for non-Holiday Weekday Weddings**

Your wedding will be one of the most important events in your life. You will receive my suggestions and expertise of having performed about two hundred weddings to help you plan your special day.

- 1) Our initial meeting will help me know both of you and give me some idea of the kind of ceremony you are thinking of.
- 2) I will provide you with a wedding ceremony planning form and a personal electronic form (e-form) address so you may compose your wedding ceremony. You will proofread and approve every item of your ceremony. If you want to order a customized Wedding Ceremony book, the cost will be \$70 plus tax through Special Bindings. Otherwise I will use my book of ceremony texts, inserting your names appropriately.
- 4) We will be in continual phone/e-mail dialogue as needed until your wedding day.
- 5) There will be a quick "walk through" just prior to the ceremony so you as a couple and your witnesses will know what to do, where to stand, etc.

These wedding arrangements will be your responsibility:

- 1) Applying for, and obtaining, a marriage license from any clerk of district court.  
I can tell you where to go to apply for a license. *You must have a valid marriage license for me to perform your wedding ceremony.* Be sure you have it on your wedding day. No license, no wedding, no exceptions!
- 2) Arranging for the wedding site and paying the rental fee.
- 3) Providing musical accompaniment. The three of us can plan your ceremony in consultation with the musicians of your choice. Musicians will be paid directly by you.

For my services listed above, I ask for an honorarium of \$290-. Half of the honorarium will commit me to set the date for the ceremony and is non-refundable. The other half of the honorarium will be due one week before the wedding ceremony. If the wedding location is outside the Twin Cities metro area, I ask for mileage both ways, and if the location is outside the Twin Cities metro area and more than 45 minute's drive from my home, traveling time at \$30 per hour both ways.

We all agreed to this.

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Bride

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Groom

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Rev. Stephen Prokop  
2275 Benson Avenue  
St. Paul, MN 55116-3104  
(651) 698-5569

Date: \_\_\_\_\_, 2010

## Basic Information

Name of Bride:

Name of groom:

Date of wedding:

If you have arranged a rehearsal, when will it be?

(I may have multiple weddings the same day/weekend as your wedding - to reserve my time for your rehearsal, let me know asap).

Time of wedding:

Place of wedding:

If I need to contact either/both of you, what phone numbers & e-mails?

What e-mail address do I want me to send you your e-form?

Either of you have had previous marriages? Whom & how many?

Any physical or mental conditions which might effect your marriage?

Bride's religious affiliation

Groom's religious affiliation

If you have a wedding planner or consultant, please jot down name and phone number:

How does Bride's parents feel about your marriage?

How does Groom's parents feel about your marriage?

***Either fax this agreement (both pages) to 651-698-4420  
or mail to Rev. Stephen Prokop  
2275 Benson Avenue  
St. Paul, MN 5516-3104***

***Make check payable to Father Steve Prokop Thank you!***

***I will mail back to you a photocopy of this agreement with my signature along with  
the loaner wedding planning book plus your unique e-form address to access on the internet.***